







As a foundation trust, we have a constitutional requirement to hold Council of Governors meetings in public. To achieve this, the hybrid Council of Governors meetings will be held in person and via MS teams shared live so that members of the public can view them. Governors taking part in the meeting may therefore be seen during the broadcast. Meetings will be removed following the conclusion of the meeting. MS Teams Recordings are kept only for the purpose of completing minutes and will be deleted.

Notice is hereby given of
Sheffield Health and Social Care NHS Foundation Trust's
Council of Governors to be held on Thursday 25 April 2024 from
2.30pm to 5.00pm

**This will be a hybrid meeting taking place in the Sharman room 0.1 at Centre Court
and on MS Teams**

AGENDA

V = Verbal  = Attachment

Time	No	Description		Brought by
2.30pm	01	Welcome and Apologies Declarations of Interest	V	Sharon Mays Chair
	02	Minutes of the Council of Governors meeting held on 22 February 2024		Sharon Mays Chair
	03	Matters arising and action log for receipt in April 2024		Sharon Mays Chair
2.35pm	04	Chair Report to the Council of Governors	V	Sharon Mays Chair
2.45pm	05	CEO report	V	Salma Yasmeen Chief Executive
3.05pm	06	Board Update Report • March 2024		Non-Executive Directors
3.15pm	07	Feedback from Governors from constituencies and any key meetings	V	Governors
3.35pm	08	Nominations and Remuneration Committee Report 08i • Chair Appraisal process • NED Appraisal process 08ii • Review of effectiveness and ToRs- deferred from February		Sharon Mays Chair
3.40pm	09	Operational plan and strategic priorities 2024/25		Jason Rowlands

Time	No	Description	Brought by
3.50pm	10	Patient and Carer Race Equality Framework (PCREF) - engagement planning	Melissa Simmonds, Jenny Hall and Salli Midgely
4.10pm BREAK			
4.25pm	11	Governance Report <ul style="list-style-type: none"> Council of Governors Review of Effectiveness update/feedback Governor Elections including lead governor information Governor Declarations of Interest 	Deborah Lawrenson Director of Corporate Governance
4.30pm	12	PLACE assessment	James Drury Director of Strategy
4.40pm	13	Staff Survey Results	Caroline Parry Executive Director of People
4.50pm	14	Any other business	Sharon Mays Chair
4.55pm	15	Reflections on the meeting effectiveness Consideration of any preferences or unconscious bias that could have influenced our decisions/discussions	Sharon Mays Chair
5.00pm CLOSE - confidential session to follow			
ITEMS FOR INFORMATION ONLY			
<ul style="list-style-type: none"> 16 (i) Council of Governors Calendar of meetings, workshops and events 2024-25 16(ii) Council of Governors Work programme 2024-2025 			

Dates of Future Meeting

Governor development session

- 20 May 2024 1-3pm Finance Workshop
- 2 July 2024 Statistical Process Charts (SPC) Workshop (Performance Framework) and People and Wellbeing session

Details of the full programme is available on the governor calendar

Governor Council of Governor meetings 2024-25

- 25 April 2024 2.30pm to 5pm
- 20 June 2024 2.30pm to 5pm
- 26 September 2024 1pm to 4pm - Annual Members meeting
- 16 October 2024 2.30pm to 5pm
- 25 February 2025 2.30pm to 5pm

Confirmation of attendance and apologies to: governors@shsc.nhs.uk