



December 2023

Title of Paper: Council of Governors Action Log

Presented By: Sharon Mays, Trust Chair

Action Required:

For Information	<input checked="" type="checkbox"/>	For Ratification	<input type="checkbox"/>	For a decision	<input type="checkbox"/>
For Feedback	<input type="checkbox"/>	Vote required	<input type="checkbox"/>	For Receipt	<input type="checkbox"/>

To which duty does this refer:

Holding non-executive directors individually and collectively to account for the performance of the Board	<input type="checkbox"/>
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	<input type="checkbox"/>
Determining the remuneration of the Chair and non-executive directors	<input type="checkbox"/>
Appointing or removing the trust's auditor	<input type="checkbox"/>
Approving or not the appointment of the trust's chief executive	<input type="checkbox"/>
Receiving the annual report and accounts and auditor's report	<input type="checkbox"/>
Representing the interests of members and the public	<input type="checkbox"/>
Approving or not increases to non-NHS income of more than 5% of total income	<input type="checkbox"/>
Approving or not acquisitions, mergers, separations and dissolutions	<input type="checkbox"/>
Jointly approving changes to the trust's constitution with the Board	<input type="checkbox"/>
Expressing a view on the Trust's forward plans	<input type="checkbox"/>
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	<input type="checkbox"/>
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution.	<input type="checkbox"/>
Monitoring the Trust's performance against its targets and strategic aims	<input type="checkbox"/>

How does this item support the functioning of the Council of Governors?

This log provides clarity to the items raised by governors and how and when they have been addressed.

Author of Report: Amber Wild





Designation of Author: Corporate Assurance Manager

Date: 19 December 2023

Council of Governors– Action Log to be received in December 2023

Action number Financial year 2023/24	Date of Committee	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
<p>To note: actions for 2023/24 for Council of Governors will be numbered rising from 1. This began with the April 2023 actions which have since been closed and archived, following agreement at the June meeting.</p>							
Action 4	22 June 2023	Item 3	Action Log	Governors asked to put themselves forward to observe ARC. A review of committee attendance will take place in six months	<p>A Governor has agreed to observe ARC and this was in place from July.</p> <p>An update is provided in the Governance report to be received at the December meeting concerning next steps regarding potential rotation of the role. Propose action to be closed following receipt of the report in December.</p>	Amber Wild, Head of Corporate Assurance	<p>October 2023</p> <p>December 2023</p>
Action 15	22 June 2023	Item 3	Action Log	The action relating to data regarding Respect training on Stanage ward was agreed to remain open so that additional information (such as case studies) could be provided which would support the data provided and this will be followed up with Salli Midgley and Celia Jackson-Chambers.	The Executive Director of Nursing, Professions and Nursing has advised that there has to be a careful balance with information that is put out into the public domain and the potential for identifying individuals and has suggested Governors be directed to the Use of Force report which provides the information at an appropriate level of detail. This has been forwarded to Governor Cecelia Jackson-Chambers who made the request. Propose action to be closed.	Amber Wild, Head of Corporate Assurance	December 2023

Action number Financial year 2023/24	Date of Committee	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
Action 17	18 October 2023	Item 4	Chair Report	It was confirmed the updated Constitution would be shared with Governors and uploaded to the website	The link was circulated to governors on 6.12.23. Action closed.	Amber Wild, Head of Corporate Assurance	December 2023
Action 18	18 October 2023	Item 4	Chair Report	Governors were reminded to contact the Director of Corporate Governance or Head of Corporate Assurance to confirm their interest in participating in a working group to review the membership strategy.	A reminder email was sent to governors on 6.12.23. One Governor has expressed interest so far. Propose action to be closed.	All	December 2023
Action 19	18 October 2023	Item 7	Feedback from Governors	The website link for the Mencap current campaign which is seeking changes to the current mental health legislation in relation to people with learning disabilities and autism so that they cannot be detained because of their disability. Will be shared with governors.	The link was circulated to governors on 6.12.23. Action closed.	Dave Swindlehurst/ Amber Wild, Head of Corporate Assurance	December 2023

	Action closed
	Action complete, propose to close
	Action ongoing
	Action outstanding