Council of Governors Calendar of Events
April 2023 – March 2024

Governors are not expected to attend all the meetings listed on this planner – formal Council of Governors meetings and the development sessions/workshops are most important to attend.

Where a meeting is marked as 'hybrid' it will be available on MS Teams and in person at Centre Court.

Board committee dates are included for information for the

Governors who have asked to observe those committees

Please see annex for dates of service users and carer engagement group

The Annual Members Meeting will take place on Tuesday 19th September 2023.

Colour Code:

Council of Governor Meetings / Annual Members meeting (attendance required)

Nomination and Renumeration-Committee

Development/ Events / Workshops

Drop in sessions

Board and Committee meetings

Document last updated: 9.10.23

March 2023	April 2023	May 2023
Tuesday 7th 2pm to 4.30pm People Committee (Kat Myrie) **Wednesday 8th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) **Thursday 9th 1pm to 3.30pm**	**Tuesday 4th April 2.30-3.30pm** Extra Ordinary Council of Governors *MS Teams* **Wednesday 12th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) *MS Teams*	**Tuesday 9th 2pm to 4.30pm** People Committee (Kat Myrie) *MS Teams* **Wednesday 10th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow)

Finance and Performance Committee (Ben Duke)

Wednesday 15th 10am to12pm
Mental Health Legislation Committee (Cecelia Jackson-Chambers)

Wednesday 22nd 9.50am to 1.30pm
Public Board of Directors

Wednesday 29th 11am to 12 Noon
Staff Governors drop-in with Chair

Wednesday 29th 13.30-14.30pm
Service User Governors drop-in with Chair

Thursday 30th 10am to 11am
Public Governors drop-in with Chair

Thursday 30th 11:30am to 12:30pm
Carer Governors drop-in with Chair

~~**Thursday 30th March time to be confirmed**~~
~~Governor development Session – topic to be confirmed~~

Friday 31st March 2.30- 4pm
 Nominations and Renumerations committee
MS Teams

Thursday 13th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Tuesday 18th 1.30pm to 4pm
Audit and Risk Committee (No Observer in place)
MS Teams

Wednesday 19th 2.30pm to 5pm
Council of Governors meeting and Finance Workshop
MS Teams

Thursday 27th April 10.00-11.00am
Governors meeting re Operational Plan
MS Teams

Thursday 27th April 12.30pm to 2.30pm Centre Court, S4 7QQ
Governor Development Session – Quality
In person

MS Teams

Thursday 11th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Tuesday 16th 11.30 am to 12.30pm
Public Governors drop-in with Chair
MS Teams

Tuesday 16th 1pm – 2pm
Carer Governors drop-in with Chair
MS Teams

Tuesday 16th 4pm-5pm
Governor Buddying Session
MS Teams

Tuesday 23rd May 24, 2023
NHS Providers Governor conference (Ben Duke and Nicola Hodson)
London In person

Wednesday 24th 9.50am to 1.30pm
Public Board of Directors
MS Teams (via the website)

Thursday 25th 1.30pm to 5pm
Audit and Risk Committee (No observer in place)
MS Teams

Thursday 25th 9.30-10.30
Staff Governors drop-in with Chair

		MS Teams
		Thursday 25th 11am-12.00 Noon Service User Governors drop-in with Chair *MS Teams*
June 2023	**July 2023**	**August 2023**
Thursday 1st June 4pm-5pm Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams* **Tuesday 13th June 5pm - 6.45pm** Mental Health, Learning Disabilities & Autism (MHLD&A) Provider Collaborative Governor workshop *MS Teams* **Wednesday 14th June 3-4.30pm** Nomination and Remuneration Committee *MS Teams* **Wednesday 14th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow)	**Tuesday 4th July 11.00am-12pm** Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams* **Wednesday 5th July 13.00– NHS75 celebrations** *University's Collegiate Crescent campus, Collegiate Crescent, S10 2BP* *In person* ~~**Thursday 6th Centre Court**~~ Governor development session - Homeless Assessment and Support Team – *Moved to October Council of Governors meeting due to NHS 75 celebrations*	**Thursday 10th 1pm to 3.30pm** Finance and Performance Committee (Ben Duke) *MS Teams* There will be no Quality Assurance Committee in August 2023 **Thursday 10th August 4pm-5pm** Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams*

MS Teams

Thursday 15th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Wednesday 21st 10am to 12pm
Mental Health Legislation Committee (Cecelia Jackson-Chambers)
MS Teams

Thursday 22nd 1.30-2.15pm
Council of Governors pre-meet
Sharman Room (0.1) at Centre Court

Thursday 22nd 2.30pm to 5pm
Council of Governors meeting
Hybrid

Wednesday 28th June 9.30-10.30am
Additional short Public Board to receive and approve annual report and accounts
MS Teams (via the website)

Tuesday 11th 2pm to 4.30pm
People Committee (Kat Myrie)
MS Teams

Wednesday 12th 10am to 12.30pm
Quality Assurance Committee (Billie Critchlow)
MS Teams

Thursday 13th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Tuesday 18th 1.30pm to 5pm
Audit and Risk Committee (Julie Kitlowski)
MS Teams

Tuesday 25th 10am to 11am
Staff Governors drop-in with Chair
MS Teams

Tuesday 25th 11:30am to 12:30pm
Service User Governors drop-in with Chair
MS Teams

Wednesday 26th 9.50am to 1.30pm
Public Board of Directors
MS Teams (via the website)

Thursday 27th 10am to 11am
Public Governors drop-in with Chair
MS Teams

Thursday 27th 11:30am to 12:30pm
Carer Governors drop-in with Chair

	MS Teams	
September 2023	**October 2023**	**November 2023**

September 2023	October 2023	November 2023
Wednesday 6th September 10-11am Drop in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams* **Tuesday 12th 2pm to 4.30pm** People Committee (Kat Myrie) *MS Teams* **Wednesday 13th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) *MS Teams* **Thursday 14th 1pm to 3.30pm** Finance and Performance Committee (Ben Duke) *MS Teams* **Tuesday 19th 1-4pm** Annual Members Meeting *Kenwood Hall, (Mercure Sheffield Kenwood Hall and Spa), Kenwood Road, Nether Edge, Sheffield, S7 1NQ* **Wednesday 20th September 4-5pm** Governor Buddying Session *MS Teams* **Wednesday 20th 10am to 12pm** Mental Health Legislation Committee (Cecelia	**Wednesday 4th October 3.30pm-5pm** Nomination and Remuneration Committee *MS Teams* **Thursday 5th October 10am to 11am** Staff Governors drop-in with Chair and Freedom to Speak up Guardian *MS Teams* **Thursday 5th October 11:30am to 12:30pm** Service User Governors drop-in with Chair *MS Teams* **Wednesday 4th October 9.30am-10.30am** Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams* **Tuesday 10th 4pm-5pm** Public Governors drop-in with Chair *MS Teams* **Thursday 12th 9am -10am** Carer Governors drop-in with Chair *MS Teams* **Wednesday 11th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow)	**Tuesday 7th 2pm to 4.30pm** People Committee (Kat Myrie) *MS Teams* **Wednesday 8th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) *MS Teams* **Thursday 9th 1pm to 3.30pm** Finance and Performance Committee (Ben Duke) *MS Teams* **Thursday 9th November 3.30-4.30pm** Drop- in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild) *MS Teams* **Wednesday 22nd 9.50am to 1.30pm** Public Board of Directors *MS Teams (via the website)* **Tuesday 28th 10am to 11am** Staff Governors drop-in with Chair *MS Teams* **Tuesday 28th 11:30am to 12:30pm**

Jackson-Chambers)
MS Teams

Monday 25th September 10am to 3pm
Governor Induction and Engagement session (including membership) on roles and responsibilities
Sharman Room (0.1) at Centre Court

Wednesday 27th 9.50am to 1.30pm
Public Board of Directors
MS Teams (via the website)

MS Teams

Thursday 12th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)

MS Teams

Tuesday 17th 1.30pm to 5pm
Audit and Risk Committee (Julie Kitlowski)
MS Teams

Wednesday 18th 1.30-2.15pm
Council of Governors pre-meet
Conference Room 1, The Circle 33 Rockingham Lane, S1 4FW

Wednesday 18th 2.30pm to 5pm
Council of Governors meeting
Hybrid
Conference Room 1, The Circle 33 Rockingham Lane, S1 4FW and MS teams

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Service User Governors drop-in with Chair
MS Teams

Tuesday 28th time to be confirmed
Governor Development Session Community Mental Health Team Transformation update

Wednesday 29th 10am to 11am
Public Governors drop-in with Chair
MS Teams

Wednesday 29th 11:30am to 12:30pm
Carer Governors drop-in with Chair
MS Teams

December 2023	January 2024	February 2024
Tuesday 5th December 2:00-3:00pm Drop-in sessions for Governors with the Director of Corporate Governance and (Deborah Lawrenson and Amber Wild) *MS Teams* **Wednesday 6th 10am to 12pm** Mental Health Legislation Committee (Cecelia Jackson-Chambers)	**Tuesday 9th 2pm to 4.30pm** People Committee (Kat Myrie) *MS Teams* **Wednesday 10th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) *MS Teams* **Thursday 11th 1pm to 3.30pm**	**Wednesday 14th 10am to 12.30pm** Quality Assurance Committee (Billie Critchlow) *MS Teams* **Thursday 15th 1pm to 3.30pm** Finance and Performance Committee (Ben Duke) *MS Teams*

MS Teams

Wednesday 13th 10am to 12.30pm
Quality Assurance Committee (Billie Critchlow)
MS Teams

Thursday 14th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Tuesday 19th 1.30-2.15pm
Council of Governors pre-meet (subject to the meetings remaining in hybrid form)
Room 2.1 at Centre Court

Tuesday 19th 2.30pm to 5pm
Council of Governors meeting
Hybrid

Finance and Performance Committee (Ben Duke)
MS Teams

Tuesday 16th 1.30pm to 5pm
Audit and Risk Committee (No observer in place)
MS Teams

Monday 22nd January 9.30am-10.30
Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild)
MS Teams

Wednesday 24th 9.50am to 1.30pm
Public Board of Directors
MS Teams (via the website)

Tuesday 30th 10am to 11am
Staff Governors drop-in with Chair
MS Teams

Tuesday 30th 11:30am to 12:30pm
Service User Governors drop-in with Chair
MS Teams

Wednesday 31st 10am to 11am
Public Governors drop-in with Chair
MS Teams

Wednesday 31st 11:30am to 12:30pm
Carer Governors drop-in with Chair
MS Teams

Tuesday 20th February 2:00-3:00pm
Drop-in sessions for Governors with the Director of Corporate Governance (Deborah Lawrenson and Amber Wild)
MS Teams

Thursday 22nd 1.30-2.15pm
Council of Governors pre-meet (subject to the meetings remaining in hybrid form)
Sharman Room (0.1) at Centre Court

Thursday 22nd 2.30pm to 5pm
Council of Governors meeting
Hybrid

March 2024

Thursday 7th time to be confirmed
Governor Development Session

Tuesday 12th 2pm to 4.30pm
People Committee (Kat Myrie)
MS Teams

Wednesday 13th 10am to 12.30pm
Quality Assurance Committee (Billie Critchlow)
MS Teams

Thursday 14th 1pm to 3.30pm
Finance and Performance Committee (Ben Duke)
MS Teams

Wednesday 20th 10am to 12pm
Mental Health Legislation Committee (Cecelia Jackson-Chambers)
MS Teams

Wednesday 27th 9.50am to 1.30pm
Public Board of Directors
MS Teams (via the website)

Tuesday 19th March 3pm-4pm
Public Governors drop-in with Chair
MS Teams

Thursday 21st March 9.30am -10.30am
Staff Governors drop-in with Chair
MS Teams

Thursday 21st March 11am-12pm
Service User Governors drop-in with Chair
MS Teams

Thursday 21st March 12.30pm-1.30pm

Carer Governors drop-in with Chair *MS Teams*		

ANNEX:

CARERS AND SERVICE USER GROUPS 2023-2024
The Carers and Service User groups are presented below. A description of each group will be attached to this calendar as soon as it is available. Dates for group meetings are detailed in the calendar below. **Service User Group meetings:** **SUN:RISE – Monthly (4th Thursday of every month)** **SUSEG** **Carer Group meetings:** **Carer Open Door (COD)– Monthly** **Carer Action Group (CAG) – Quarterly** **If you are interested in attending, please email:** **Teresa Clayton, Engagement and Experience Lead teresa.clayton@shsc.nhs.uk** **Jenny Hall, PCREF Lead jenny.hall@shsc.nhs.uk**

	April 2023	May 2023
	Thursday 27 April 1.30pm – 3.30pm **SUN:RISE** Hybrid meeting MS Teams and Sheffield	**Thursday 25 May 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield

	Flourish **Thursday 20th April 1.00-2.15pm** **Carer Open Door Group meetings (COD)** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	Flourish **10th May 10.00am – 12.00pm** **SUSEG** Blend Kitchen, Wards Exchange, 197 Ecclesall Road **Thursday 18th May 6.00-7.15pm** **Carer Group meetings (COD) - Monthly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way Wednesday 24th May 11.00-12.15pm **Carers Action Group meetings (CAG) - Quarterly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
June 2023	**July 2023**	**August 2023**
Thursday 28 June 1.30pm – 3.30pm **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Thursday 15th June 1.00-2.15pm** **Carer Group meetings (COD) - Monthly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	**Thursday 27 July 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Thursday 13th July 6.00-7.15pm** **Carer Group meetings (COD) – Monthly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	**Thursday 24 August 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Thursday 17th August 1.30-2.45pm** **Carer Group meetings (COD) – Monthly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way **Wednesday 9th August 10.30-11.45am** **Carers Action Group meetings (CAG) -**

		Quarterly Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
September 2023	**October 2023**	**November 2023**
Thursday 28 September 1.30pm – 3.30pm **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish	**Thursday 26th 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish	**Thursday 29th 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Wednesday 22nd November 10.30-11.45am** **Carers Action Group meetings (CAG) - Quarterly** Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
December 2023	**January 2024**	**February 2024**
Thursday 28 December 1.30pm – 3.30pm **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Carer Group meetings (COD) - Monthly** Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	**Thursday 25th 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Carer Group meetings (COD) - Monthly** Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way	**Thursday 28th 1.30pm – 3.30pm** **SUN:RISE** Hybrid meeting MS Teams and Sheffield Flourish **Carer Group meetings (COD) - Monthly** Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way
March 2024		
Thursday 28 March 1.30pm – 3.30pm **SUN:RISE**		

Hybrid meeting MS Teams and Sheffield Flourish **Carer Group meetings (COD) - Monthly** Upcoming meetings date tbc: Hybrid and Sheffield Flourish, Upper Floor, 4 Windrush Way		